



Climate Change Schools Project Service Level Agreement 2011-2012

Service provider:	Durham University as represented by the Climate Change Schools Project (CCSP)
Service Manager:	Dr. Krista McKinzey, Climate Change Schools Project Manager
Email:	krista.mckinzey@durham.ac.uk
Website:	www.climatechangeschools.org.uk
Contact re. SLA to be made to:	Tess Mantzoros, Head of Legal Support, Durham University Email: tess.mantzoros@durham.ac.uk

Section 1: Service Level Agreement Details

1.1 Purpose of the Agreement

The Climate Change Schools Project (CCSP), **winners of National Climate Week's inaugural 'Best Educational Initiative'**, offers wide ranging and tailored support in order to help schools:

- (1) embed climate change throughout the national curriculum;
- (2) and become 'beacons' of positive climate change action in their local communities.

The vision of the CCSP is its 'Climate Change Lead Schools' network, **many of whom are climate change/environment/sustainability award-winners themselves** – through the CCSP, Lead Schools receive:

- ✓ expert advice, guidance and support for embedding climate change into the curriculum from Nursery to College levels, and for Special Schools;
- ✓ whole-school access to a creative, cross-curricular and extensive suite of Schemes of Work **developed by teachers for teachers in the North East of England** (regularly updated with new materials);
- ✓ an ongoing programme of tailored professional development and sharing best practice;
- ✓ opportunities to engage and showcase schools from local to international levels;
- ✓ access to a wide variety of climate change related support networks across the public, private and voluntary sector;
- ✓ opportunities to participate in ground-breaking affiliated CCSP projects (e.g. 'Adaptation Challenge', 'Community Scientists', 'Boardroom vs Classroom Challenge', 'AstraZeneca Science Teaching Trust' CCSP development, international school partnerships, etc. See www.climatechangeschools.org.uk for further details & Case Studies).

To-date, **8000 young people aged 5 to 18 years have participated in over 50,000 hours of CCSP activity**, such as:

- ✓ integrating climate change as a cross-curricular 'theme' using a variety of teaching methods and strategies;
- ✓ delivering whole-school 'Climate Weeks';
- ✓ holding 'Green Days' or 'Sustainability Weeks' for schools and local communities;
- ✓ undertaking energy audits, reducing carbon footprints and saving schools money;
- ✓ developing allotments on school grounds or in partnership with community groups;
- ✓ producing and performing climate change theatre;
- ✓ through the CCSP's award-winning 'Adaptation Challenge', developing locally specific projects in partnership with community groups, councils and businesses to raise awareness of and implement action on adapting to the impacts of climate change.

See Section 2 for specific 'Details of Service' and various Offers available.

1.2 Length of Agreement *(See Section 2 'Details of Service' for descriptions of various Offers available).*

Duration of SLA: 1 year for Offers A or B; (4 months for Offer C)

Period covered: September 2011 through August 2012 for Offers A or B; (September through December 2011 for Offer C)

Period of notice: Either Party may terminate the Agreement by giving 3 months notice in writing. Neither Party shall have any claim against the other arising out of the termination of the Agreement.

1.3 Variations

Both Parties may jointly agree in writing to omit any part of the service, or provide additional services, or vary temporarily or permanently any part of the service. Such modifications will be valued where applicable according to the prices set out in the Agreement.

1.4 Confidentiality

Neither Party shall disclose to any other party any information in connection with the provision of the service or any information contained in the Agreement other than in compliance with the agreed information format specified in the Agreement or in compliance with the provisions of the Data Protection Act and the Freedom of Information Act.

1.5 Indemnity and Insurance

The Service Provider shall be liable for and shall indemnify the Climate Change Lead School against any liability, loss, claim or proceedings arising under any statute or at common law in respect of any damage to property or persons; any injury to persons including injury resulting in death; and any claim from a service user, or other person acting on behalf of the service user, except where this is due to any act or neglect on the part of the Climate Change Lead School or of any person for whom the Climate Change Lead School is responsible. For the avoidance of doubt the maximum liability of the Service Provider, except in the case of personal injury or death, shall be limited to the amount of payment received by the Service Provider under the Agreement.

1.5 Assignment and Subcontracting

The Service Provider shall not transfer or assign this Agreement and shall not subcontract the provision of the service without the prior written permission of the Climate Change Lead School, such permission not to be unreasonably withheld.

1.6 Dispute Resolution

The Parties shall use good faith efforts to resolve any dispute, claim or proceeding arising out of or relating to the Agreement via the Service Manager and the nominated Climate Change Lead School representative. In the event that any disputes can not be resolved at this level then the senior executives of the parties who have authority to settle the same shall use good faith efforts to resolve the same. If the matter is not resolved through negotiation, it shall be settled by mediation in accordance with the Centre for Dispute Resolution (CEDR).

1.7 Monitoring and Liaison

The Parties to the Agreement will be required to jointly implement and maintain a system for monitoring this Agreement within one month from commencement of the Agreement. The Service Manager shall act in the name of the Service Provider for the purpose of the Agreement and the Climate Change Lead School shall similarly appoint a representative to act on its behalf.

Section 2: Details of Service (The **first 40 schools** to join for 2011-2012 automatically receive one **FREE** place at the September twilight public lecture event!)

Climate Change Schools Project Service Level Agreement 2011-2012 Select either Offer A or B (note: Secondary Schools/Colleges with 500+ pupils may select from Offers A, B or C).	Cost for new Climate Change Lead School*	Cost for 'renewal' Climate Change Lead School†
(A) Core Lead Schools Offer Baseline provision to any Climate Change Lead School.	0 – 100 pupils‡ £500 101 – 160 pupils £800 161 – 240 pupils £1200 240 – 500 pupils £1800 500+ pupils £2600	0 – 100 pupils‡ £250 101 – 160 pupils £400 161 – 240 pupils £600 240 – 500 pupils £900 500+ pupils £1300
<ul style="list-style-type: none"> • Attendance for 1 delegate at 'How to be a Climate Lead School' full-day CPD course in October. • Whole-school full access into the Climate Change Lead Schools site (extensive suite of downloadable teaching Schemes of Work & other resources) & and ongoing IT maintenance by the CCSP (including quarterly update of materials). • Attendance at 2 half-day climate change CPD courses offered in February and June (select either 2 bookings at 1 course or 1 booking at each of 2 courses). Topics for 2011-2012 include (6 sessions to choose from) Growing Schools (x2), Renewable Energy, Conservation & Climate Change, Sea-Level & Climate Change and an Introduction to Coaching. • Attendance at 2 twilight Sharing Best Practice meetings (6 sessions to choose from) with other like-minded Climate Change Lead Schools around the North East offered in February and June (select either 2 bookings at 1 meeting or 1 booking at each of 2 meetings). • Annual support & guidance on embedding climate change throughout the curriculum. • Annual provision of the CCSP logo (to use on school display boards, in presentations, assemblies etc.) & Lead Schools participation certificate. • Annual support in assessing and evaluating the impact of climate change education in your school – provision of 4 monitoring and evaluation resources from the CCSP to use to create a 'portfolio of evidence' (useful for Ofsted inspections, Eco-Schools assessments, Sustainable Schools S3 evaluation etc.). • Attendance of 1 teacher + 3 pupils at annual end of year CCSP celebration event consisting of over 300 invitees from schools, the public, private and voluntary sectors. • Opportunity to showcase your school's achievements via its annual Case Study on the CCSP website. • Receipt of Climate Change Lead Schools newsletter 3xs per annum – opportunity to showcase your expertise (circulated locally to internationally), as well as opportunity to put newsletter onto your school website. • Access to climate change related networks and wider general support from CCSP partners and supporters. 		
(B) Enhanced Lead Schools Offer Upgrade your level of support – just add another £550 to your 'Core Offer' to receive all of the services listed under Offer A in addition to:		
<ul style="list-style-type: none"> • Attendance for 1 extra delegate at 'How to be a Climate Lead School' full-day CPD course in the autumn-term. • 1/2 day of bespoke climate change educational support for your school (contact the CCSP Manager to explore requirements). • Attendance at 2 twilight climate change public lectures/networking events (3 sessions to choose from) (select 2 bookings at 1 session or 1 booking at each of 2 sessions). Expert presenters from a range of climate change fields. • Tailored support and guidance to help your school progress in the 'Adaptation Challenge'. 		

(C) 'Taster' CCSP Offer – for NEW Secondary Schools/Colleges into the CCSP with 500+ pupils only

'Try before you buy' level of service to opt into the CCSP on a **restricted** basis from September through December 2011 – available only to **NEW** Secondary Schools/Colleges into the CCSP (**i.e. have not been a Climate Change Lead School previously**).

If, after taking part in a 'taster' CPD session & accessing a portion of the Lead Schools Modules resources, you would like to become a full member, you will have **until 31st December 2011 to upgrade your membership to either 'Core' or 'Enhanced'** – £500 will be deducted from your full membership thereafter.

<ul style="list-style-type: none"> • Half-day CPD session 'How to be a Climate Change Lead School' 'taster' in September 2011. • Whole-school access to Climate Change Lead Schools Module 1 (climate change science) & Module 2 (climate change & the media) (from set of 6 Modules available). 	£500 flat-fee for any Secondary School/College with 500+ pupils.	
<p>Bespoke Lead Schools Options – <u>available to confirmed 2011-2012 Lead Schools</u> Costs are additional to either the Core (A) or Enhanced (B) Offer. (Once you are a confirmed 2011-2012 Climate Change Lead School, you may then select any Bespoke options and coordinate these subsequently with the CCSP Manager from September 2011).</p>	Cost for new Climate Change Lead School	Cost for 'renewal' Climate Change Lead School
<ul style="list-style-type: none"> • Bespoke half-day 'How to be a Climate Change Lead School' CPD session at your school to work directly with additional staff to implement the Lead Schools resources and build your climate change education leadership. • School's Climate Change Risk Assessment & action planning – support in undertaking this brand-new and unique risk assessment specifically for schools. Outcomes and action plan will help your school to consider and prepare for the real costs of climate change relevant to your local area, and compliment your school's Asset Management planning. • 1 school site visit & guidance on appropriate physical climate change adaptation measure(s) to implement to strengthen your school's resilience to climate change impacts – explore options to enhance your school's responses to priorities in your Asset Management Plan. • Signposting to climate change related funding applications and participation opportunities in award-winning CCSP affiliated projects, e.g. AstraZeneca Science Teaching Trust, ClimateNE Boardroom vs Classroom Challenge, Global School Partnerships, GLOBE etc. • Facilitation of specific voluntary and business networks related to your school's climate change activities (e.g. 'Adaptation Challenge') from the wider CCSP public, private and voluntary sector network. • Twitter activity by the CCSP to showcase your school's climate change expertise & achievements. 	£450 per session £150 per school £150 per school £100 £50 £10	£300 per session £150 per school £125 per school £100 £50 £10

***NEW** Climate Change Lead Schools **joining for the 2011-2012 academic year before Friday 10th June** receive one **FREE** place for a teacher to attend the CCSP Celebration Event taking place on Friday 15th July 2011 from 9 am – 3 pm at the Discovery Museum, Newcastle. Gain an inspiring insight into the CCSP via a day of creative student-led workshops and project highlights from 2010-2011 shared with 300+ invitees.

†A 'renewal' Climate Change Lead School is one **renewing their place from 2010-2011** – they will receive a **50% discount** on the 'Core Lead Schools Offer'.

‡For very small schools (**e.g. ≤100 pupils**), please contact krista.mckinzy@durham.ac.uk to explore 'cluster' opportunities and associated reduced costs.

Section 3: Confirmation of CCSP Service Level Agreement – 2011-2012

School Name	
School Phone Number	
School Address (including LA)	
'Lead Teacher' Name	
'Lead Teacher' Position/Title	
'Lead Teacher' email address	
<p>SLA charge (£) – select option A, B or C (option C is <u>only</u> available to Secondary Schools/Colleges with 500+ pupils who have NOT been a Lead School previously).</p> <p>Tick the Bespoke option(s) that you are provisionally interested to undertake once you are a confirmed Climate Change Lead School from September 2011. The CCSP will be in touch upon receipt of your SLA to discuss your requirements.</p> <p><i>The Climate Change Lead School shall make payment by BACS within 30 days of receipt of invoice.</i></p>	<p>(A) Core Climate Change Lead Schools Offer <input type="checkbox"/> Number of pupils on schools roll: Cost £</p> <p>(B) Enhanced Climate Change Lead Schools Offer <input type="checkbox"/> Number of pupils on schools roll: Cost £</p> <p>(C) 'Taster' CCSP Offer <input type="checkbox"/> Cost £500</p> <p>Bespoke Climate Change Lead Schools options that my school is interested in from September 2011:</p> <p><input type="checkbox"/> ½ day 'How to be a Lead School' CPD session at your school <input type="checkbox"/> Climate Change Risk Assessment & Action Planning <input type="checkbox"/> Climate Change Adaptation site visit <input type="checkbox"/> Application signpost & other project opportunities <input type="checkbox"/> Networking & school support facilitation <input type="checkbox"/> Twitter activity to showcase your school</p>
Headteacher Name	
Headteacher email address	
Headteacher signature	
Date	
Durham University Paulina Lubacz, Treasurer	
Date	

Please post **2 SIGNED COPIES NO LATER THAN FRIDAY, 8th JULY 2011** to:

Dr. Krista McKinzey
 Climate Change Schools Project Manager
 Science Learning Centre North East
 Durham University
 Front Street, Pity Me
 Durham, DH1 5BZ

